

AACPDM Transformative Practice Grant

Application Form

Primary Applicant (Mentee)	
Name	Date
Facility name	
Address	
Phone	email
Co-applicant (Expert)	
Name	
Facility name	
Address	
Phone	email
<p>This application is composed of a project description, a section that outlines how the expert will be engaged in the implementation process, and a budget justification. The application must be submitted in a separate word document using the following three headings:</p> <ol style="list-style-type: none"> 1. <u>Project description</u> (max. 3 pages) – In this section, outline a) the practice you wish to change (e.g., implementation of a new surgical technique), b) a <u>brief</u> summary of the research evidence that supports the effectiveness of this strategy, c) how you will implement the change (e.g., on-site presentations by expert followed by demonstration of new technique and follow-up opportunities for guidance and mentorship) and, d) how you will evaluate whether the implementation of the strategy was successful (i.e. identify specific indicators and how you will measure successful implementation of the change in practice). It should be noted that while passive strategies for sharing information on a new management strategy (i.e. expert presenting at rounds) are not discouraged, the implementation activities should primarily consist of active strategies such as identifying local barriers to change, on-site demonstration of techniques, and on-site meetings with relevant stakeholders. Strategies will vary depending upon the nature of the clinical management strategy you wish to implement. 2. <u>Engagement of the expert</u> (max. 1 page) – In this section, provide a) background information on the expert and how he/she has had success with implementing the proposed change to clinical practice (i.e., why this expert will help you change practice), b) an explanation of how the expert has been involved in the development of this application, and c) a description of how you will engage the expert to change practice at your site (i.e., provide an itinerary for an onsite visit and a descriptions of plans for follow-up). 3. <u>Budget justification</u> (max. 1 page) – Provide an explanation of budget items up to a maximum amount of \$4000.00. <p style="margin-top: 20px;">*A letter of support from the host institution must be appended to the application. **Submit application and letter of support to info@aacpdm.org</p>	